

DETROIT COUNTRY DAY UPPER SCHOOL- DISCIPLINARY REVIEW BOARD

Student Appeal Form

The Disciplinary Review Board will consider everything that you write/type on this sheet in evaluating your appeal. Please understand that in order to conduct a satisfactory investigation, the DRB must be presented with all the relevant and factual information. If the DRB does not have sufficient information, it will be difficult to make a recommendation to the administration. In conducting the investigation, the DRB may ask you to appear before the board to clarify any issues in question.

You must submit this form within 24 hours of receiving your punishment to an Upper School Administrator. If you type, please print it to give it to the administrator.

Name:	Grade:
Advisor:	Date:
Please explain exactly what disciplinary punishment you received and the person who administered it:	
Please clearly describe the situation that earned you a punishment and indicate exactly when and where the incident took place and any teacher or teachers involved. Be sure to explain why you received the punishment:	
List any witnesses to the incident:	
Why do you believe this disciplinary action is unfair?	
U/S Administrator Signature:	Date:
The DRB has reviewed your case and does not feel it warrants a full hearing. Therefore, the punishment is upheld.	
DRB Rep Signature:	Date:

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